

FTNGD-OS VACANCY ANNOUNCEMENT

MISSOURI NATIONAL GUARD HOMELAND RESPONSE FORCE (HRF) 301 West Fremont Road Lebanon, MO 65536	ANNOUNCEMENT: HRF 25-013 OPENING DATE: 02 September 2025 CLOSING DATE: 15 September 2025
TELEPHONE NUMBERS: POC for position: CPT Richard Huelskoetter Commercial: (573) 659-1600 x31627	<input checked="" type="checkbox"/> Permanent Change of Station (PCS) is not authorized for this position. <input type="checkbox"/> Permanent Change of Station (PCS) may be authorized if in the best interest of the government.
POSITION TITLE, MOS AND GRADE: Homeland Response Force CBRN TF Operations Officer	LOCATION: 801 Armory Dr Jefferson City, MO 65109 *Anticipated movement to Fulton Armory
Memorandum of Agreement signed by the chain of command for expectation of manning requirement during a CBRN mobilization. <u>SECRET Security Clearance Required</u>	FOR MORE INFORMATION: richard.l.huelskoetter.mil@army.mil gregory.a.estep3.mil@army.mil By phone 573-659-1600 ext. 31627

WHO MAY APPLY:

APPLICATIONS WILL BE ACCEPTED ONLY FROM:

- All Sources (M-Day, Technician and AGR) who are O1-O2 can apply.

CURRENT MILITARY GRADE REQUIREMENTS: Qualified Missouri National Guard members in the rank of O-1-O2 may apply. MAX O-2 THROUGHOUT DURATION OF TOUR

DUTIES AND RESPONSIBILITIES: Serves as the full-time Operations Officer for the Missouri Homeland Response Force (MO HRF) Chemical, Biological, Radiological, and Nuclear (CBRN) Task Force (TF). Supports CBRN TF operations, training and readiness efforts through planning, resource management, and systems administration. Serves as staff primary for Army and CBRN Response Enterprise (CRE) systems of record, manages orders production, and develops training products. Manages CBRN TF steady-state operational rhythm and long-range calendar. Serves as liaison to battalion staff for IDT training coordination, training resources, and general staff support. Performs other duties as assigned.

DESIRABLE QUALIFICATIONS:

1. Excellent communications skills
2. Experience in a Command and Control environment
3. Basic knowledge of CBRN
4. Function at a high-level in a team setting
5. Deployment/Staff Experience

☒ **MISSOURI ARMY NATIONAL GUARD MEMBERSHIP IS REQUIRED** ☒

TOUR CONTINUATION: Anticipated duration is 01 October 2025 through 30 September 2026. Applicants are advised that consideration for continuation of their tour beyond the initial period is dependent upon availability of funds, satisfactory performance, and continued compliance with weight standards of AR 600-9 and 350-1. Approval of initial tour as well as request for tour renewal is at the discretion of the command and subject to availability of funds.

SUPPLEMENTAL INFORMATION: NO UNFAVORABLE PERSONNEL ACTION PENDING (FLAGGED). IAW AR 600-8-2 and AR 135-18. NO TEMPORARY PROFILES IAW ARNG-HRH PPOM #20-003.

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INSTRUCTIONS FOR APPLYING

INDIVIDUALS MUST SUBMIT THE FOLLOWING REQUIRED DOCUMENTS:

- 1. DA FORM 1058 (NOTE: Supersedes previous version 1058-R) -** Soldier MUST sign block 20. Commander must sign block 32b and Records Custodian must sign block 33a-c.
- 2. TOUR ANNOUNCEMENT-** ADOS tour announcement for which the application is for.
- 3. Copy of DTMS printout of the Service Member's ACFT, Height / Weight / Body Composition data.** Service Member must have passed an ACFT within 12 months of announcement closing date.
- 4. Copy of ERB/ORB/SRB** dated within one year of announcement closing date.
- 5. Copy of MEDPROS-** Individual Medical Readiness Record displaying evidence of: Periodic Health Assessment completed with-in 12 months and HIV with-in last 2 years. (HIV Draw can be done after interview and selection). Medical documentation other than MEDPROS will not be accepted and will cause the application to be immediately destroyed.
- 6. Copy of your DA Form 3349 (Physical Profile)** and MOS Medical Retention Board (MMRB) results (if applicable).
- 7. Copies of the last (3) NCOERs or OERs.** If 3 are not available a statement your first line supervisor attesting to your character of service is required.
- 8. NGB Form 23 (Retirement Point Summary)** and/or a Statement of Service within 12 months.
- 9. Security Clearance MFR** (JPAS is not accepted).
- 10. Memorandum to the hiring board.** Memorandum will include current mailing and telephonic contact information at a minimum. It may include specific qualifications that would be beneficial to this position that the applicant would like to highlight. This memorandum must be dated and signed.

If you are unable to provide any of the documents above, a memorandum must be submitted explaining why that document is not available.

EQUAL OPPORTUNITY: The Missouri National Guard is an Equal Opportunity Employer. Personnel on Title 32 Tours will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin, political affiliation, or any other non-merit factor.

CAUTION: If your application packet does not provide all the information requested on the forms and documents listed above, you will lose consideration for the ADOS position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their applications.

You may only include one job announcement per application packet. If applying for multiple positions send a separate packet for each announcement.

Scan/Email completed packets in ONE pdf file to: CPT Richard Huelskoetter at Richard.I.huelskoetter.mil@army.mil, MSG Gregory Estep at Gregory.a.estep3.mil@army.mil, , and SSG Wyatt Doherty at wyatt.c.doherty.mil@army.mil.

MAILING APPLICATIONS: Submit your application to: Submit your application to Attn: SSG Doherty, 301 West Fremont Road, Lebanon, MO 65536.

THIS ANNOUNCEMENT WILL BE CALLED TO THE ATTENTION OF ALL ASSIGNED PERSONNEL AND POSTED IN A TIMELY MANNER ON ALL BULLETIN BOARDS.